

<p>Institution</p>	<p>UNIVERSITY OF LAPLAND, Lapin yliopisto Erasmus code: SF ROVANIE01; Erasmus Charter: 29314-IC-1-2007-1-FI-ERASMUS-EUCX-1</p> <p>address: P.O.Box 122, FIN-96101 Rovaniemi, Finland tel: +358-16-341 341 (switchboard) fax: +358-16-362 941 (international Office) University www site: www.ulapland.fi International office www site: www.ulapland.fi/intl International studies www site www.ulapland.fi/studies</p>																																																																			
<p>Academic Year 2010 – 2011</p>	<p>The academic year at the University of Lapland comprises two semesters. The autumn semester is 1 August to 31 December, spring semester 1 January to 31 July. The opening ceremony of the academic year is always on the first Monday in September. Teaching during the academic year has been divided in five teaching periods.</p> <p>Teaching Periods 2010-2011</p> <table border="0"> <tr> <td>1. period:</td> <td>1.9. - 31.10.2010 (8,5 weeks)</td> <td>University calendar</td> <td>August 1</td> <td>Beginning of autumn semester</td> </tr> <tr> <td>2. period:</td> <td>1.11. - 17.12.2010 (7 weeks)</td> <td></td> <td>August 31 –</td> <td>Orientation programme for</td> </tr> <tr> <td>3. period:</td> <td>10.1. - 4.3.2011 (8 weeks)</td> <td></td> <td>September 3</td> <td>international students</td> </tr> <tr> <td>4. period:</td> <td>14.3. – 27.5.2011 (11 weeks)</td> <td></td> <td>September 6</td> <td>Opening Ceremonies of the University</td> </tr> <tr> <td>5. period:</td> <td>Summer Schools / possibility for monthly examinations / holiday</td> <td></td> <td>September 6</td> <td>Courses begin</td> </tr> <tr> <td></td> <td></td> <td></td> <td>December 17</td> <td>Courses end</td> </tr> <tr> <td></td> <td></td> <td></td> <td>December 31</td> <td>End of autumn semester</td> </tr> <tr> <td></td> <td></td> <td></td> <td>January 3</td> <td>Beginning of spring semester</td> </tr> <tr> <td></td> <td></td> <td></td> <td>January 3 -5,</td> <td>Orientation programme for</td> </tr> <tr> <td></td> <td></td> <td></td> <td>January 7</td> <td>international students</td> </tr> <tr> <td></td> <td></td> <td></td> <td>January 10</td> <td>Courses begin</td> </tr> <tr> <td></td> <td></td> <td></td> <td>May 27</td> <td>Courses end</td> </tr> <tr> <td></td> <td></td> <td></td> <td>July 31</td> <td>End of spring semester</td> </tr> </table> <p>Examinations</p> <ul style="list-style-type: none"> - are arranged throughout the year, usually at the end of a course. There are no fixed examination periods. <p>Instruction in the departments begins</p> <ul style="list-style-type: none"> - in the autumn semester; during weeks 35-37/10 - in the spring semester; during weeks 1-3/11. <p>Please see Finnish National Holidays at : http://en.wikipedia.org/wiki/List_of_holidays_by_country#Finland</p>			1. period:	1.9. - 31.10.2010 (8,5 weeks)	University calendar	August 1	Beginning of autumn semester	2. period:	1.11. - 17.12.2010 (7 weeks)		August 31 –	Orientation programme for	3. period:	10.1. - 4.3.2011 (8 weeks)		September 3	international students	4. period:	14.3. – 27.5.2011 (11 weeks)		September 6	Opening Ceremonies of the University	5. period:	Summer Schools / possibility for monthly examinations / holiday		September 6	Courses begin				December 17	Courses end				December 31	End of autumn semester				January 3	Beginning of spring semester				January 3 -5,	Orientation programme for				January 7	international students				January 10	Courses begin				May 27	Courses end				July 31	End of spring semester
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<p>Institutional Coordinator (BILATERAL)</p>	<p>Ms. Outi Snellman, Director of International Relations, International Office tel: +358-40-501 0209 fax: +358-16-362 941 e-mail: outi.snellman@ulapland.fi</p>																																																																			
<p>International Student Services Institutional coordinator (ERASMUS, ECTS coordinator)</p>	<p>Ms. Jaana Severidt, Head of International Student Services, International Office tel: +358-40-772 6510 fax: +358-16-362 941 e-mail: International.relations@ulapland.fi</p>																																																																			
<p>Faculty International Coordinators</p>	<p>Faculty of Art & Design Ms. Virpi Nurmela tel: +358-40-484 4396 fax: +358-16-341 2361 ARTinter@ulapland.fi www.ulapland.fi/studies/art</p>	<p>Faculty of Law Faculty of Education Mr. Jani Suokanerva tel: +358-40-484 4040 fax: +358-16-341 2500 LAWinter@ulapland.fi EDUCATIONinter@ulapland.fi www.ulapland.fi/law www.ulapland.fi/education</p>	<p>Faculty of Social Sciences Ms. Minna Nousiainen tel: +358-400-813 867 fax: +358-16-341 2600 SOCIALinter@ulapland.fi www.ulapland.fi/socialsciences</p>																																																																	
<p>Exchange Students Application deadlines</p>	<p>Closing date for applications: May 15, 2010 for September (1.9. - 31.12.2010) and full academic year enrolment (1.9.2010-31.5.2011) October 15, 2010 for January 2011 enrolment (1.1. - 31.5.2011) Application info and downloadable applications forms can be accessed via www.ulapland.fi/intl - Admissions</p>																																																																			
<p>Accommodation</p>	<p>The local student housing foundation Domus Arctica (DAS) arranges off-campus accommodation for all incoming exchange students who apply on time (mid of July for autumn semester or mid of November for spring semester, check the exact dates on www.das.fi). Student apartments are located in four different locations in Rovaniemi nearby the University or near the city centre. Flats are usually shared by 2 or 3 persons and the monthly rent varies from EUR 120-362 / person, depending on the size, condition, furniture etc. of the room. The rent includes water, but you must pay separately for basic furniture and electricity.</p>																																																																			

	<p>All students must pay a refundable 250€ deposit in advance in their home country in order to confirm the accommodation and to receive the key for their room. Tenancy agreements are always periodic. For the autumn semester starting 1.8. (1.9. if its possible) and always ending 31.12. For the Spring semester starting 1.1. and ending 31.5. The period tenancy agreement means that the lease will obligate both lessor and tenant the period mentioned in the agreement, even if the tenant is leaving earlier.</p> <p>Online application and more information on Student Housing Office, Domus Arctica, www.das.fi In all housing issues, please contact DAS office: Student Housing Office, Domus Arctica –säätö, Ylikorvantie 22A, FIN-96300 Rovaniemi, FINLAND tel: + 358 20 7699 180, fax: + 358 20 7699 188, e-mail: dasaspa@das.fi, www site: www.das.fi</p>				
Orientation programme	<p>An Orientation Programme of three to five days for new incoming international students is arranged twice a year, at the beginning of each semester. During the academic year of 2010-2011, the autumn semester orientation will begin on <i>Tuesday August 31, 2010</i> and the spring semester orientation on <i>Monday, January 3, 2011</i>. It is highly recommended the student to arrive in Rovaniemi at the beginning of a semester in order to be able to participate in the orientation and optimise his/her study opportunities.</p>				
Finnish Student Tutor	<p>Each new student is assigned a fellow student tutor who will help him/her with the first steps of living/studying in Lapland. Student Tutors are voluntary and trained for their duty. Tutors will contact an incoming student by email before she/he arrives to Rovaniemi and arrange a meeting upon the international student's arrival. Tutors will also help the student with the formalities at the university, as well as with practical issues.</p>				
Language Courses	<p>Main Language of instruction at University of Lapland is Finnish, but there are many courses also available in English. Nevertheless it is possible to familiarise with Finnish language: Survival Finnish and Finnish for Foreigners –courses are provided for exchange students and foreign graduate students. Students can choose language studies also as a minor subject for their degree.</p> <p>University of Lapland is also offering EILC (Erasmus Intensive Language Course) for Erasmus students who wish to start their exchange period in Finland by learning the basics of Finnish language and getting to know Finnish culture. More information www.ulapland.fi/eilc2010. Application deadline May 31, 2010.</p>				
Programs for International Students	<p>University of Lapland offers many courses taught in English and some of these courses have been combined within, or between, faculties to provide students the opportunity to complete thematic based non-degree programs. Exchange students are free to take courses from all of the faculties.</p> <p>Faculties and Major Subject Fields</p> <table border="0" data-bbox="323 1216 1214 1574"> <tr> <td data-bbox="323 1216 794 1357"> <p><u>Faculty of Education</u> Adult Education Class Teacher Training Education Media Education</p> </td> <td data-bbox="906 1216 1214 1525"> <p><u>Faculty of Social Sciences</u> Administrative Science Applied Psychology International Relations Management Political Science Public Law Rehabilitation Science Social Work Sociology Tourism Research</p> </td> </tr> <tr> <td data-bbox="323 1368 794 1536"> <p><u>Faculty of Art and Design</u> Art Education Audiovisual Media Culture Graphic Design Industrial Design Textile and Clothing Design</p> </td> <td data-bbox="906 1547 1214 1574"> <p><u>Faculty of Law</u></p> </td> </tr> </table>	<p><u>Faculty of Education</u> Adult Education Class Teacher Training Education Media Education</p>	<p><u>Faculty of Social Sciences</u> Administrative Science Applied Psychology International Relations Management Political Science Public Law Rehabilitation Science Social Work Sociology Tourism Research</p>	<p><u>Faculty of Art and Design</u> Art Education Audiovisual Media Culture Graphic Design Industrial Design Textile and Clothing Design</p>	<p><u>Faculty of Law</u></p>
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Non-Degree Programs	<p>Arctic Studies Program Circumpolar Studies Program Russian Studies Program Arctic Governance Cultural Industries Intercultural Communication</p>				
Degree Students	<p>The degree programs open to international applicants at the University of Lapland are:</p> <p>Bachelors Programs Political Sciences (Political Science/International Relations)</p> <p>Masters Programs</p> <table border="0" data-bbox="323 1984 1206 2119"> <tr> <td data-bbox="323 1984 847 2119"> <p>Audiovisual Media Culture Comparative Social Work EMACIM (European Master in Arts, Culture, and International Management) Graphic Design</p> </td> <td data-bbox="906 1984 1206 2119"> <p>Industrial Design International Relations Media Education Textile and Clothing Design Tourism Research</p> </td> </tr> </table>	<p>Audiovisual Media Culture Comparative Social Work EMACIM (European Master in Arts, Culture, and International Management) Graphic Design</p>	<p>Industrial Design International Relations Media Education Textile and Clothing Design Tourism Research</p>		
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<p>System of Study Courses</p>	<p>The basic unit of a study programme is a course. A typical course consists of series of lectures and an assignment. An assignment can be either a written exam or a written assignment. For each ECTS credit, there is usually 8 – 10 hours of lecturing. Please note that some courses can have book exam only meaning that there are no lectures given and student takes an exam based on individual study of a set of books from the curricula. Please see www.ulapland.fi/studies for more information on courses. There you will also find explanations about aims and terms of each course.</p>																								
<p>Exams</p>	<p>Please note that there is no specific exam period at the end of the term; exams are held throughout the academic year. There are two types of written exams: course exams and general exams. Course exams are held after the completion of a course. General exams for each faculty or department are held once a month. On these days, a student can take an exam based on individual study of a set of books or other material from the course catalogue.</p>																								
<p>Written Assignments</p>	<p>A variety of written assignments are used in Finnish universities. There are basically three different types of written assignments: lecture journals, learning journals and essays.</p>																								
<p>Grading system</p>	<p>Finnish universities use numeric grading scales:</p> <table border="0" style="width: 100%; text-align: center;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 30%;">University of Lapland grading scale</th> <th style="width: 30%;">European grade definition *</th> <th style="width: 10%;">The US scale *</th> </tr> </thead> <tbody> <tr> <td></td> <td>Excellent 5</td> <td>A</td> <td>A</td> </tr> <tr> <td></td> <td>Very good 4</td> <td>B</td> <td>A-, B+</td> </tr> <tr> <td></td> <td>Good 3</td> <td>C</td> <td>B</td> </tr> <tr> <td></td> <td>Satisfactory 2</td> <td>D</td> <td>C+</td> </tr> <tr> <td></td> <td>Sufficient 1</td> <td>E</td> <td>C</td> </tr> </tbody> </table> <p>(* = not official equivalents)</p>		University of Lapland grading scale	European grade definition *	The US scale *		Excellent 5	A	A		Very good 4	B	A-, B+		Good 3	C	B		Satisfactory 2	D	C+		Sufficient 1	E	C
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<p>Credit system Work load / year</p>	<p>The University of Lapland has completely adopted to the ECTS credit system (international abbreviation: "ECTS cr."). The estimated work load for full time student in one academic year is 60 ECTS credits, meaning 30 ECTS credits per semester.</p> <p>Credits are used to define the extent of a given course. Lectures, exercises, seminars and other forms of instruction (e.g. the writing of essays; lecture journals; preparation for examinations, etc.), as well as independent research, are all taken into consideration when the number of credits for each course is being calculated. Please note that a credit does not refer to the duration of a course, but to the estimated amount of work required. One credit refers to approximately 26 – 27 hours of work by the student.</p>																								
<p>WebOodi – Student Information System</p>	<p>WebOodi is a national student information system for supporting studies and teaching. For students, WebOodi offers web services which helps to check your personal data and credits, browse study guide information, register for courses and exams, order a transcript of records to your email (official copies will be issued by the faculty office), give feedback on courses, register to the university and pay the student union fee (new students and exchange students have to register through Student Services office).</p> <p>All students receive user name to WebOodi after their arrival to University of Lapland and system will be introduced to students in more detail in the beginning of your studies. See WebOodi at: https://weboodi.ulapland.fi/lay/.</p>																								
<p>Student Fees</p>	<p>The University of Lapland does not charge tuition fees from students enrolled in regular degree programmes. However, there are some compulsory fees connected closely with the studies. Before registering, a student studying for a degree must pay the annual membership fee (85 € in 2010-2011) of the Student Union of the University of Lapland (LYY).</p> <p>For exchange students, membership is voluntary. International exchange students are entitled to join if their studies and stay in Finland last for more than 3 months, the purpose of their study is completion of a basic university degree (BA or MA), and their studies in Finland are free of any tuition fees.</p>																								

	<p>After paying the fee, the student receives the official student card and is entitled to subsidised lunches in University restaurants, services of the Finnish Student Health Care Service (YTHS), services provided by the Student Union, discounts on train tickets and long distance bus tickets, discounts at youth hostels, museums, theatres, concerts, swimming pools, shops, ski resorts, restaurants, etc. Visiting and postgraduate students do not have to pay the membership fee, unless they want to have the Finnish student card. Visiting and postgraduate students are not entitled to earlier mentioned benefits but are entitled to counselling and services of the student union.</p>
Living Costs	<p>In addition to the compulsory fees and study materials, student must be able to pay for his/her food, housing, clothes social life etc. The use of libraries is free (except for inter library loans and photocopying services) but students must normally buy some basic books to use as a reference library at home. Living expenses for a single undergraduate (BA, MA) student average EUR 500 –600 per month. Doctoral level students living expenses are higher (about 1200-1500 € per month), because they are not entitled to same benefits as BA and MA –students.</p> <p>Following is an estimate of an undergraduate student's monthly budget:</p> <p>Rent 150 - 270 € Food 220 € Transportation 50 € Leisure, other expenses 130 € Total 550 - 670 €</p> <p>Please note that it is difficult to find a part-time job in Lapland and in Finland.</p>
Visa & Residence Permit	<ol style="list-style-type: none"> Citizens of the Nordic countries need not apply for a residence permit but must complete a notice of removal (muuttoilmoitus) if your stay in Finland lasts more than three months. Please see also HalloNorden! -Information pages (www.hallonorden.org) for possible practices of your home country and www.changeaddress.fi for more details. Citizens of other EEA countries need to register their right to reside in Finland if they plan to stay in Finland for more than three months non stop. They can do the registration at the local police station in Rovaniemi within 90 days of their arrival to Finland. See Finnish Policy's information on Permits and licences for foreigners (www.poliisi.fi). Persons from outside the Nordic and the EEA countries who intend to stay in Finland for more than three months (90 days) need a residence permit. It should be acquired before arrival in Finland at the nearest Finnish embassy or consulate. Please have a look at the Finnish Immigration Flowchart: Residence Permit for Studies (www.migri.fi). <p>The University of Lapland only provides the above information as general guidance regarding residence permits and visa issues and is in no way responsible for official rules and regulations regarding their distribution. As immigration policy is subject to change, <u>all international applicants</u> should consult the Finnish Immigration Service on www.migri.fi for up-to-date information regarding residence permits and the rules and regulations concerning them.</p>
Mandatory Insurance	<p>The University of Lapland's policy on student insurance requires that all international students obtain their own insurance, and that the coverage be valid for the entire duration of the student's stay at the university. This means that a student must have an insurance policy or equivalent documentation which states his/her personal information and the period of validity of the insurance (i.e. equivalent documentation means the social security arrangements agreed upon between the EU/EEA countries). The insurance must cover medical care and personal injury, and should also contain liability coverage for loss or damage. Proof of valid insurance coverage is required upon registration at the University of Lapland.</p> <p>EU regulations on social security apply in Finland: EU (and EEA) citizens receive necessary medical services from the public health system and the Finnish Social Insurance Institution (KELA), even during short stays. All EU/EEA students are required to obtain the European Health Insurance Card from their home country and to carry it with them at all times. The card entitles the student to treatment in the case of sudden illness or accident, at the same price as Finns pay. The European Health Insurance Card is also needed when travelling to EEA countries during your stay in Rovaniemi. Please note that this card only covers emergency treatment, so you must take out additional insurance before you travel. Please, contact your local authorities to obtain the card, and make sure that you have all required documents concerning social security and health care coverage before you come to Finland.</p> <p>Students are strongly advised to purchase a good medical and accident insurance before arrival in University of Lapland and Finland in general.</p>